

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

June 3, 2021

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by S. Beckman-President @ 6:00 pm

Board Members & Staff Present: S. Beckman-President; B. Dubois; K. Hafley; K. Lambert; G. Long-Executive Director; Dana Simpson-Staff Accountant; Mary Cole-Admin , Jill Micheau – Grant Manager

Board Members & Staff Absent: M. Robie;

Others Present:

Public Comment: None.

Partners: None.

Consent Agenda Items:

1. Approval of 4/26/21 and 5/6/21 Minutes. Board Action – **K. Lambert made motion to approve, B. Dubois second. On a 3-1-1 vote, minutes were approved.** K. Hafley abstained.
2. Approval of May 2021 Finance Reports – **K. Lambert made motion to approve, B. Dubois second. On a 3-1-1 vote, financials were approved.**

Old Business:

1. Update on Cal Fire Murphys to Forest Meadows Fuel Break Grant: G. Long reported that work has started with Tanner Logging. G. Long has been there and spoke with some neighbors. Everything is going well.
2. Update on current gran applications for RCCP program – Of the two grants applied for we believe we did not get. The other CalFire gran will take months to hear back on. RCCP check is coming in for approximately \$3,500.

New Business:

1. Annual work plan – S. Beckman, B Dubois and G. Long were present for the Special Meeting on May 20, 2021, plus an email input from M. Robie. S. Beckman reviewed the proposed work plan that was developed at that meeting. Some additional ideas were presented for S. Beckman to incorporate into the Final Work Plan. **K. Hafley made motion to approve the proposed work plan as amended, K. Lambert second. On a 4-0-1 vote, financials were approved.**
2. Review draft budget – D. Simpson reviewed the proposed budget. The final budget will be presented at the next board meeting for approval.
3. Approve Accounting Policy and Procedures Manual – D. Simpson reviewed the supplied manual. **K. Hafley made motion to approve the proposed accounting policy & procedure manual, K. Lambert second. On a 4-0-1 vote, financials were approved.**

Reports:

5. Committee Reports – None.
6. Other Items for Consideration – None.

7. Board Member announcements – S. Beckman read a letter he received from Tyler Robertson stating he has resigned from the board as of June 1 as he is moving away.

S. Beckman suggested maybe asking the Board of Supervisors if we could change to a five-person board. The item will be added to the July meeting for consideration.

He contacted Scott Oneta to discuss the rental agreement for UCCE, and did some reassessing of each tenants’ use of utilities. He noted that the one tenant pays \$.65/sq ft. and that if UCCE also paid that their rent would be \$1,000/mo. He would like to pursue getting this new rate implemented.

8. Staff announcements – D. Simpson asked if the board would consider changing their meeting to a different Thursday as meeting the deadline for financials by the current first Thursday meeting is quite problematic. It was said to be agendized at the next meeting.

G. Long received an email from CA FireSafe Council that they are trying to hire a staff person from a grant they received.

Adjournment of meeting. Meeting adjourned @ 7:15 pm.

Next meeting **will return to in-person** and scheduled for **Thursday, July 1, 2021.**

Attest:

President, Sid Beckman _____

Date _____

Secretary, Brady Dubois _____

Date _____