

Minutes of the Calaveras Resource Conservation District (RCD)
Board Meeting
March 1, 2018
Board of Supervisors Chambers
891 Mountain Ranch Road, San Andreas, CA

Call to Order: Meeting opened by F. Schabram-Treasurer @ 6:40 pm

Board Members & Staff Present: K. Hafley, M. Robie, F. Schabram-Treasurer, N. Valente, G. Long – Executive Director

Board Members Absent: R. Dean, T. Sullivan

Others Present: Brady Dubois, Bobette Parsons-NRCS, Kathi Toepel-Common Ground, Scott Oneto

Pledge of Allegiance

General Public Comment:

Bobette Parsons presented her report from NRCS.

Scott Oneto-University of California, reported a tree mortality workshop has been scheduled for March 7 in Placerville, 9 in Sonora, and 16 in Mariposa. It will discuss how to replant the lost pines. There will be a program at the Mountain Ranch Community Center this Friday at (dinner) 5:30 pm and (program) 7:30 pm. It was suggested we “follow” UC Extension on Facebook. It was noted that ranchers with stock ponds are required to monitor and file a report. Scott noted they can help landowners understand state law changes to reporting requirements.

Regular Agenda Items:

1. Approval of 2/1/18 Minutes. Board Action – K. Hafley made motion to approve, M. Robie second. On a 4-0-2 vote, minutes were approved.
2. Cal Fire Grants – G. Long reported that concept proposals for two grants have been sent. They are for \$1.1 M and includes administrative fees plus 11% overhead, to run through July 2021. CalFire has a fuel reduction grant coming up if we don't get the others. Another is a Sandy Gulch forest health project. This would be for \$1.7M with a 12% overhead.
3. Ad hoc committees: Water and Soil, Forestry & Habitat, Governance – Because our organization to have actual ad hoc committees, it was recommended we disband them. **M. Robie made a motion to disband the ad hoc committees until we can properly set them up.** K. Hafley second. On a 4-0-2 vote. Passed.
4. SAM and DUNS numbers – **N. Valente made a motion to acquire the SAM and DUNS numbers.** M. Robie second. On a 4-0-2 vote. Passed. G. Long will acquire these.
5. Liability Insurance – Tabled.
6. Strategic Planning Meeting – Tabled.
7. Building Renovation progress report – Gordon has met twice with Kathi Toepel from Common Ground to discuss their needs and participation for renting part of the space in the building. He met with electricians to discuss getting power to the boardroom. They may put it underground. All wiring

has been removed when the temporary building was removed. The CCWD secretary informed us they will be out by next Friday. **N. Valente made a motion to continue discussion on building renovations.** F. Schabram second. On a 4-0-2 vote. Passed.

8. Building infrastructure – Tabled.
9. RCD website – M. Cole and G. Long will be working on finalizing it tomorrow (3.2.18).
10. Tree Seedling Giveaway – G. Long said plans are going well. He requests all board members to be present.
11. Contacting BLM – M. Robie proposed a letter to Bill Haigh that introduces the RCD and asks to sell some of his surplus parcels. He sent a draft to Gordon to edit. Tabled until a review of the letter.
12. Common Ground to lease space – Kathy Toepel reported she has seen the building and would still like to lease some space from us. Gordon noted they would be located on the main floor in three rooms at the right. Rent is proposed at \$400/month. We need to develop a rental agreement for one year. Considerations noted are the future renovations that would be done around them. They are okay with this. **N. Valente made a motion to accept Common Ground as a tenant at \$400/month for one year with a written rental agreement.** F. Schabram second. On a 3-1-2 vote. K. Hafley opposed. Passed.
13. Establishing a financial system – Gordon discussed the need to establish an accounting system. He has recommended a person to handle our bookkeeping. **K. Hafley made a motion to meet with Donna Simpson next month to discuss her doing our bookkeeping. He further moved that we purchase a laptop with QuickBooks.** F. Schabram second. On a 4/0/2 vote. Passed.
14. Additional Grant Opportunities – G. Long noted Supervisor Garamendi hired a consultant for Jesus Maria project. Fiscal sponsor has not been selected. Garamendi is suggesting that we handle it.
15. Board Member Reports – K. Hafley suggested out agenda format is incorrect. G. Long noted that Diane Severud of the County has been fine with it. No action. F. Schabram reported she attended a leadership conference and commented that it was well done. She agrees to forge agreement with NRCS to supply technical assistance and planning.

Adjournment of meeting. Motion to close monthly meeting of the Calaveras RCD initiated by K. Hafley, 2nd by F. Schabram. Motion carries on a 4-0-2 vote. Meeting adjourned @ 8:05 pm.

Next meeting scheduled for 6:00 pm, April 5th.
Meeting adjourned at 8:05 pm.

Attest:

President Robert Dean _____

Secretary Gordon Long _____