

## **Executive Director Report – July 20, 2023**

*By Mary Cole, Interim Executive Director*

1. Grants:
  - a. Working with Staff and Contractor on Hwy 108 timing.
  - b. Spoke with RPF and PM on Wylderidge for updates on the project.
2. Purchased a new printer. Can now do up to 13 x 19, which will be good for maps.
3. Worked on Budget with Dana.
4. Building Maintenance:
  - a. Filed a 602 (trespassing) with the County Sheriff's Office.
  - b. Had the outside of the building cleaned up. Will have monthly service.
    - i. Will have locks placed on spigots.
    - ii. Will have wasp entrances blocked.
    - iii. Will install signs "Parking Only for UCCE, Common Ground & CCRCD".
  - c. Had A/C fixed on the main floor. Getting quotes for replacing the top floor furnace.
5. Correspondence:
  - a. CIVICWELL – asking for our participation.
  - b. CARCD - Annual Conference open registration.